



# PACK COMMITTEE TRAINING

## AGENDA

- What is the role of the Pack Committee
- Makeup and functions of the Pack Committee
- Recruiting leadership and helpers
- Pack planning process
- Record keeping
- Finances
- Resources



Q&A





**THANK YOU  
FOR VOUNTEERING**

**A LITTLE BIT ABOUT ME**



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# DENNIS MORGAN

Cub Scout: Arrow of Light

Boy Scout: Life Scout

Order of the Arrow

2 boys who participated in Cub Scouts

Den Leader

Pack Committee Chair, Pack 571

Assistant Scoutmaster, Troop 751

Woodbadge



## GOALS OF SCOUTING



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# THE MISSION OF SCOUTING

To prepare young people to make ethical and moral choices over their lifetimes by instilling in them the values of the Scout Oath and Scout Law



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## LIVING THE IDEALS

- Scout Oath
- Scout Law
- Motto
- Sign
- Salute
- Handshake



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# BELONGING TO A DEN

- Develops new skills and interests
- Practice good citizenship
- Form friendships



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# ADVANCEMENT AND AWARDS

- Gives youth a sense of personal achievement



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# UNIFORM

- Way to show off accomplishments
- Creates identity and unity at the Pack and Den level



## WHAT MAKES A PACK



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# EVERY PACK IS UNIQUE

While the adult positions are the same and the Scouts work on the same requirements, no two Packs are the same.



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# STRUCTURE OF A PACK

- Family Pack (den at each grade level and gender)
- Single Gender Pack (den at each grade level)
- Small Packs (dens have multiple grade level kids; each scout works on grade specific rank requirements)
- Large Packs (multiple dens for a grade level; ideal den is 6-8 kids)



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# THE KEY 3



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# ADULT LEADERS





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# HELPERS



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# YOUTH



# ROLE OF THE COMMITTEE



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## PURPOSE OF THE COMMITTEE

- The Committee is the backbone of the Pack!
- It provides administration, planning and management to keep the Pack going year after year.
- Ensures we have trained leaders
- Helps realize Cubmaster and Den Leader ideas (they have their hands full with the kids!)

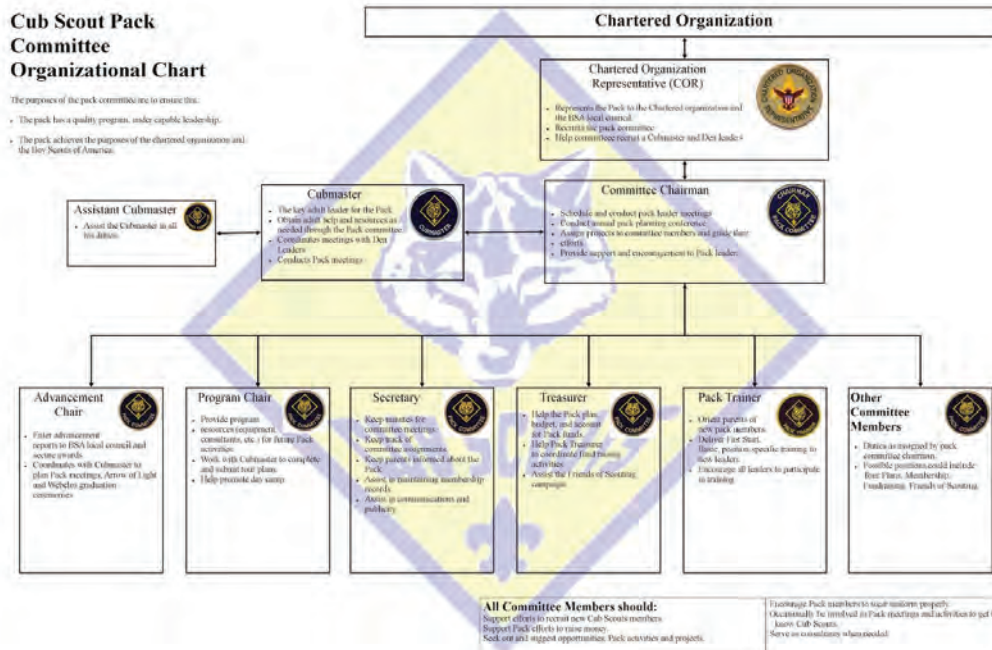


# WHAT DOES THE CUBMASTER DO

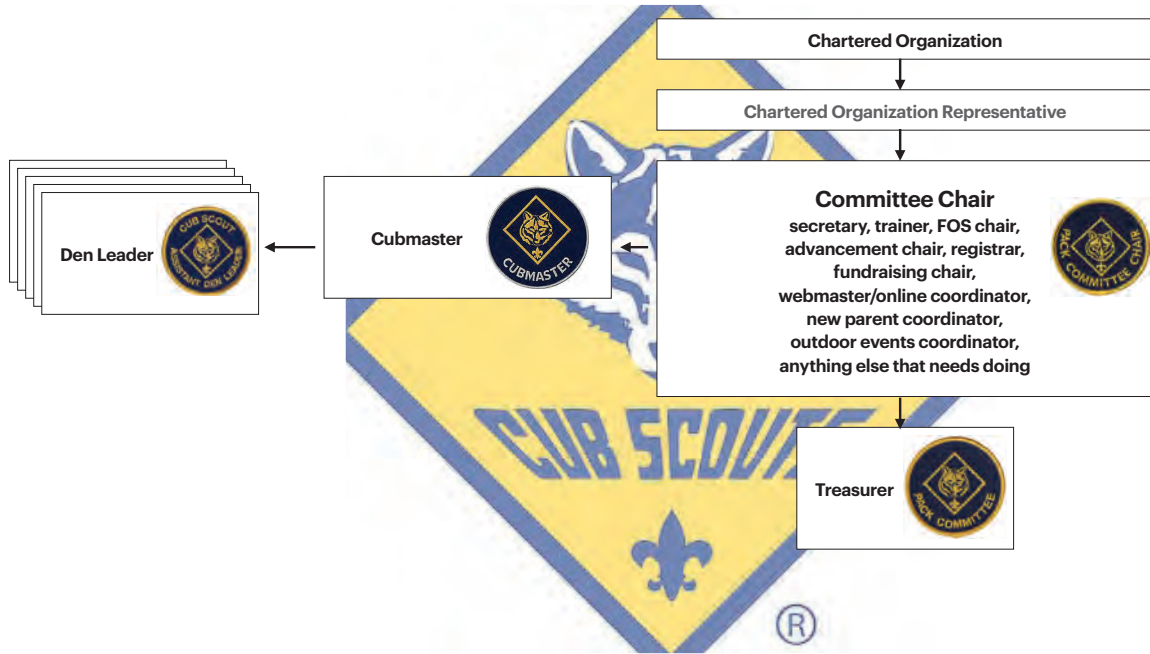
- The Cubmaster is typically the public face of the Pack
- Runs the Pack meetings
- Helps Den Leaders
- Works with Committee to create an awesome experience for the youth



# WHAT IT IS SUPPOSED TO LOOK LIKE



# WHAT IT USUALLY LOOKS LIKE



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# WHAT YOU NEED AT A MINIMUM

- **Committee Chair**
- **Treasurer**
- **Secretary**



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# COMMITTEE CHAIR

- **Appointed by the Chartered Organization to oversee the committee**
- **Supports Cubmasters and Den Leaders in creating a quality program**
- **Runs the Committee Meetings**
- **Maintains relationship with Council & Troops**
- **Recharter**



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# TREASURER

- Ensures Pack finances are sound
- Maintain the bank account\*
- Maintain escrow account with Council
- Approve budget & collect dues
- Reimburse approved expenses
- Keep up-to-date financial records / create reports



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# SECRETARY

- Keeper of committee meeting notes
- Communications with Pack
  - Email Newsletters
  - Pack Website
  - Social Media



# WHAT ARE THOSE OTHER POSITIONS?



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## ADVANCEMENT CHAIR

- Understand requirements for rank advancements and other awards
- Help ensuring youth are advancing
- Obtain and distribute rank patches and awards
- Help plan advancement ceremonies



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# NEW MEMBER COORDINATOR

- Welcome new families to the Pack
  - New Parent Orientation meeting
  - Friendly face at Pack meetings
- Help explain how Cub Scouts work
  - Pack Handbook
- Single Point of Contact for questions



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# LOTS OF OTHER POSITIONS

- Fundraising Chair
- Outdoor Events Coordinator / Summer Events Coordinator
- Membership and Registration Chair
- Online Services Coordinator
- Friends of Scouting (FOS) Chair
- Quartermaster
- Trainer
- Blue & Gold Banquet Coordinator





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# HELPERS / VOLUNTEERS

- Not part of the committee per se but are equally important to the success of the Pack
- Help with an event
  - Pinewood Derby, Space Derby, Raingutter Regatta
  - Scouting for Food, Pantry Packs
  - Blue & Gold
  - Set up and Clean up at events



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## ***DO YOUR BEST***

CUB SCOUT MOTTO





# RECRUITING



# RECRUITING YOUTH



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## HOW TO RECRUIT YOUTH

- Banner / signs around school and neighborhoods (get from Council)
- Back to school event (when in person)
- Peach Jar, PTA newsletter
- “Bring a Friend” events
- Wearing uniform for Veterans Day assembly at school



**HAVE A FUN PROGRAM!**



# RECRUITING ADULTS



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# HOW TO RECRUIT LEADERS

- Have job descriptions. Be Clear on time commitments and expectations
- Invite to committee meetings
- Incentivize (no dues for kids, pay for camping events, etc.)
- Ask People directly!
  - Generic ask for help doesn't work as people assume someone else will step up
  - Susan, can you be the Treasurer?



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# HOW TO RECRUIT HELPERS

- Family Talent Survey
- Have job descriptions. Be clear on time commitment and expectations
- Communicate needs often
- Observe what adults are paying attention during Den and Pack meetings
- Ask people directly!
  - Generic ask for help doesn't work as people assume someone else will step up
  - Ask a specific question — “Dave, can you help with build days for the PWD?”



# RECOGNITION

Publicly express thanks for helping!

- via newsletters
- at Blue & Gold Banquet
- at End of School Year ceremony



# ALWAYS BE RECRUITING

- People's schedules and priorities are constantly changing
  - Jobs, youth sports, church, family life, PTA, ...
- Look towards next year and the future
  - Replacing departing leaders and helpers
  - Many hands make light work



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***DO YOUR BEST***

CUB SCOUT MOTTO



**COMMITTEE MEETINGS**



# PURPOSE OF THE MEETINGS

- Stop/Start/Continue review of previous events
- Report on what's going on
  - Committee Chair
  - Cubmaster
  - Den Leaders
  - Treasurer
- Open to Everyone

Your Ward Sacrament Meeting - Agenda		
Conducting: _____ Date: _____		
Providing: _____		
Greeting and Welcome (see notes and times) = _____		
Knowledge (bring in) _____		
Announcements (see printed program): a. Announcements 01 b. Announcements 02		
Opening Hymn: # _____	Devotional: _____	
Order Business (if any)		
Ward Business	Name & Position	
<p><b>Business:</b> We have released the following individuals (list names and positions). We propose that they be given a vote of thanks for their service. All those who wish to express their appreciation may stand up to do so.</p>		
<p><b>Resolutions:</b> We have called the following individuals and all that they stand and remain standing and vote has been taken. (List names and positions). We propose that they be appointed. There is here now standing in the qualified band. (Wait for vote). There is now standing in the qualified band. (Wait for vote). (Wait until all have voted.)</p>		
<p><b>Present Names of New Ward Members (see membership record present):</b> We have received the membership records for the following individuals, and would ask that they stand on their name to be called. (See names). All those who can accept these records on full standing in the ward please stand in the qualified band.</p>		
<p><b>Presidential Sentiments:</b> We propose that _____ receive the honor of President and be ordained a deacon. There is here now standing in the qualified band. (Please briefly for the remaining vote.) (Those opposed if any, may stand up.) (Please briefly in order for dissenting vote, if any.)</p>		
<p><b>Bishop's Items</b></p>		
<p><b>Other Study Meetings/Conferences:</b></p>		
Sacrament Hymn: # _____	Administration of Sacrament	
<p><b>Passer Sacrament Meeting Program</b></p>		
<p>Leader: _____</p>		
<p>Administrators Hymn: # _____</p>		
<p>Leader: _____</p>		
<p>Please take a moment after the closing prayer to pass around your membership. Please try to help keep the household holding their fire as the spirit may lead them more abundantly.</p>		
Closing Hymn: # _____	Resolution: _____	Sacrament Meeting Count: _____



# PURPOSE OF THE MEETINGS, CONT.

- Planning adjustments
  - next 2-3 months
  - when to go to Winter / Resident camps
- Budget discussion
  - do things need to change based upon available funds?
- Round Robin
- Social time & Fellowship

Your Ward Sacrament Meeting - Agenda		
Conducting: _____ Date: _____		
Providing: _____		
Greeting and Welcome (see notes and times) = _____		
Knowledge (bring in) _____		
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# WHEN/WHERE DO YOU HAVE MEETINGS

## When to have meetings

- Monthly during school year (or keep going during summer)
- Annual planning
- As needed

## Where to have meetings

- At the Chartered Org / Pack meeting location
- Rotate between leader's house



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# TIPS

- Start on time
- Have an agenda and provide print outs for people to take notes
- Keep them from going off into the weeds. Don't spend 30min talking about what kind of cupcakes to have at the Blue & Gold
- Keep them short and sweet. Ideally 1hr max. 1.5hrs is pushing it.
- Food and beverages
- Patience and grace

# PACK PLANNING



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# WHAT IS ANNUAL PLANNING

- Planning for the next 12-14 months
- Identify deadlines (booking venues, dues, etc.)
- Verify leaders are continuing; identify positions need to be filled
- Way to know what you'll need help with from parent helpers
- Review budget / determine fundraising needs



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# WHO IS INVOLVED IN ANNUAL PLANNING

- Pack Committee
- Cubmaster
- Den Leaders
- Parents
- The kids themselves!



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# YOUTH WANT FUN AND ADVENTURE



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## WHEN AND WHERE TO DO ANNUAL PLANNING

- Spring? Summer? Fall?
  - Spring is hard as people are wrapping up school year
  - Summer is hard due to vacations
  - Fall is hard as getting ready for back to school.
- Make it fun! Potluck/BBQ at a leader's house.



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# PARTS OF YOUR SCHEDULE

- Recruiting
- Fundraising (when to start, when money due, front of store dates)
- Pack meetings (dates and times)
- Ceremonies / Advancement
- Getting outdoors
- Administrative items



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# COUNCIL EVENTS

- Day Camps during summer
- Camp Halloween
- Family Camp
- Winter Camp
- Resident Camp
- Webelos Woods
- Scouting for Food



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# CONSIDERATIONS

- Are there any rank advancements that need to be done for a group?
- School calendars
- Holidays (Christian, Islam, Hindu, Jewish, etc.)
- Council and District events
- Sport schedules
- **BUDGET!!!!**



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# STAY ACTIVE DURING SUMMERTIME

- No reason why Pack shouldn't be active during the summer!
- Resident Camp
- National Summertime Award
- Work on awards vs. advancement
- Gives kids something to do other than play video games
- Recruit by having friends join summer events



# JOURNEY TO EXCELLENCE

- Provides framework for yearly planning
- Encourages excellence and continuous improvement in unit's yearly activities
- Multiple levels (Bronze, Silver, Gold)



Pack \_\_\_\_\_ of \_\_\_\_\_ District  
**2021 Scouting's Journey to Excellence**  
*"The BSA method for annual planning and continuous improvement"*

Item	Objective	Bronze Level	Silver Level	Gold Level	Bronze Points	Silver Points	Gold Points
<b>Planning and Budget</b>							
<b>Total Points: 200</b>							
#1	Planning and Budget: Have a program plan and budget that is regularly reviewed by the pack committee. Showing BSA policies relating to fundraising. (Volunteer meetings are acceptable.)	Have an annual program plan and budget approved by the pack committee.	Achieve Bronze, plus pack committee a planning meeting including our leaders by the following program year.	Achieve Silver, plus pack committee meets at least six times during the year to review the program plan and finances.	50	100	200
<b>Membership</b>							
<b>Total Points: 500</b>							
#2	Building Club Standing: Recruit new youth into the pack to help to grow membership.	Conduct a formal recruitment program by October 31 or use a personalized invitation method and have names etc. on Inmate.org.	Achieve Bronze, and either increase youth members or have at least 40 members.	Achieve Silver, and either increase youth members by 5% or have at least 80 members.	50	100	200
#3	Retention: Retain a significant percentage of youth members.	Recruit six or more eligible members.	Retain at least 80% of eligible members.	Retain at least 75% of eligible members.	50	100	200
#4	Website to Scout transition: Have an effective plan to migrate Website Scouts into Inmate.org.	With a troop, hold key pack activities. (Do not attend or 75% of district pack Webinars have completed "The Scouting Adventure".)	80% of eligible Webinars register with a troop.	80% of eligible Webinars register with a troop.	25	50	100
<b>Program</b>							
<b>Total Points: 500</b>							
#5	Achievements: Achieve a high percentage of Cub Scouts earning rank advancements.	80% of Cub Scouts advance at least one rank during the year or 50% of females are advanced through ScoutRank.	80% of Cub Scouts advance one rank during the year.	75% of Cub Scouts advance one rank during the year.	100	200	300
#6	Outdoor activities: Conduct outdoor activities and field trips. (Include pack coordinated family non-organized activities.)	Each den has the opportunity to participate in four outdoor activities or field trips during the year.	Each den has the opportunity to participate in four outdoor activities or field trips during the year.	Each den has the opportunity to participate in four outdoor activities or field trips during the year.	50	100	200
#7	Day/weekend/camp: Cub Scouts attend day camp, family camp, and/or weekend camp. (Include council-organized alternatives.)	50% of Cub Scouts are eligible to a camping experience or have an improvement over the prior year.	50% or 35% and have improvements over the prior year.	75% or 50% and have improvements over the prior year.	60	100	200
#8	Service projects: Participate in service projects (include youth engagements serving others.)	Participate in two service projects and enter the hours on the JTE website.	Participate in three service projects and enter the hours on the JTE website.	Achieve Silver, plus at least one of the service projects is community-oriented.	25	50	100
#9	Pack and den meetings and activities: Conduct pack regular meetings and activities. (Webinars are acceptable.)	100% of pack meetings in year. Den or pack meetings have started by October 31.	Achieve Bronze, plus den meet at least once a month during the year.	Achieve Silver, plus den meet at least once a month during the year.	25	50	100
<b>Volunteer Leadership</b>							
<b>Total Points: 400</b>							
#10	Leadership recruitment: The pack is proactive in seeking sufficient leaders.	Have a registered leader. Complete.	Achieve Bronze, and prior to meeting event, the committee identifies pack and den leadership for the next year.	Achieve Silver, and every den has a registered leader by October 31.	50	100	200
#11	Trained leadership: Have trained and engaged leaders at all levels. All leaders are required to have youth protection training. (Continuum training is acceptable.)	Committee or an assistant Cubmaster or pack leader has completed position-specific training.	Achieve Bronze, plus the Cubmaster and den leaders have completed position-specific training or, if none, will complete within three months of starting.	Achieve Silver, plus ten percent of committee members have completed position-specific training.	50	100	200

Bronze: Earn at least 520 points by meeting units in at least 7 objectives.  
 Silver: Earn at least 650 points by meeting units in at least 6 objectives.  
 Gold: Earn at least 1,000 points by meeting units in at least 6 objectives and at least three in 95.  
 Chapter has completed online membership by the deadline in order to maintain continuity of our program.  
 We notify our more accomplishments have been completed.

Committee \_\_\_\_\_ Date \_\_\_\_\_  
 Committee chair \_\_\_\_\_ Date \_\_\_\_\_  
 Commissioner \_\_\_\_\_ Date \_\_\_\_\_

This form should be submitted to the Scout service center or your unit commissioner, as directed by your district.

JOURNEY TO EXCELLENCE

# TIPS

- Have one major event each month connected to a point of the Scout Law
- Mix fun and requirements together (fun with a purpose!)
- For the “minor” events, don’t repeat every year. Kids will tune out of things they’ve already done (ugh, the bug guy AGAIN?!?!?!)
- For Pack meetings, have a backup plan. Things can and will go wrong.
- Events should be interactive. Youth cannot and do not want to listen to someone talking (no one likes lectures).



# WHAT TO DO WHEN PLANNING IS DONE

- Communicate meeting notes out
  - Leadership team
  - Entire Pack?
- Events added to Pack website
- Handouts at first Pack meeting of new school year
- Online calendar vs. Meeting invites vs. Scoutbook



## EXAMPLE CALENDAR

- events color coded
- shows school vacations
- shows holidays
- highlights major events like PWD
- shows leadership meetings so parents can attend if they want

**Cub Scout Pack 225 | 2018-2019 CALENDAR**  
 Final Version  
 \* BL - Beaver Lake Lodge \* BLP - Beaver Lake Pavilion

Month	Key Events
<b>AUGUST '18</b>	21 Leader Meeting @ 7pm
<b>SEPTEMBER '18</b>	11 Pack Meeting @ BL* 7pm REGISTRATION Night 22-23 Cub Day & Overnight Camping 25 Leader Meeting @ TBD 6:30pm
<b>OCTOBER '18</b>	2 Pack Meeting @ Creekside 7pm 27 Cub Day @ Camp Edwards \$5 23 Leader Meeting @ TBD 7pm
<b>NOVEMBER '18</b>	6 Pack Meeting @ Creekside 7pm RAIN GUTTER REGATA
<b>DECEMBER '18</b>	4 Pack Meeting @ Creekside 7pm PACK SERVICE PROJECT 18 Leader Meeting @ TBD 7pm
<b>JANUARY '19</b>	8 Pack Meeting @ Creekside 7pm EGG DROP!!! 11-13 WINTER CAMPING \$5 15 Leader Meeting @ TBD 7pm 28 PACK ROCK CLIMBING \$5
<b>FEBRUARY '19</b>	5 Pack Meeting @ Creekside 6pm BLUE & GOLD BANQUET & AOL CEREMONY 26 Leader Meeting @ TBD 7pm
<b>MARCH '19</b>	1 Pack Meeting @ Creekside 7pm PINWOOD DERBY 26 Leader Meeting @ TBD 7pm
<b>APRIL '19</b>	3 Pack Meeting @ Creekside 7pm DEN OR PACK PROJECT 23 RECRUITING NIGHT @ 6:30pm & Leader Meeting @ 7pm
<b>MAY '19</b>	7 Pack Meeting @ Creekside 7pm Mother's Day 27 Memorial Day
<b>JUNE '19</b>	8-9 PACK CAMP OVERNIGHT 18 Pack Meeting @ BLP* 6pm ADVANCEMENT CEREMONY (CAPTURE THE FLAG) No Leader Meeting in June
<b>JULY '19</b>	17 Leader Meeting @ Creekside 7pm 25 Pack Outing @ Pine Lake Park 6pm
<b>AUGUST '19</b>	15 Pack Meeting @ Beaver Lake Ballfield from (Football game) 21 Leader Meeting

**Council Lead Activities:**  
 October 27\* - Cub Day  
 Jan 11-13\* - Winter Camp

Register for Council activities at: <http://www.westlakescouts.org/cub-scout-camping>

\$5 = denotes additional costs per scout



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# RECRUIT HELPERS

- What events need help?
- What parents can help plan/manage items? Recruit 2 people for an event if you can to help lessen the load.
- Have “big event” helpers (Blue and Gold, Pinewood Derby, etc.) join the monthly leadership meeting to report status



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# CONSTANTLY REVIEW PLAN

- Review next 2-3 months of events at each leadership meeting
  - Do you have the leadership support needed for the event?
  - Do you have the helper support you need to be successful?
  - Cancellations? Better idea suggested?
- Communicate needs and changes to the Pack
- Update budget



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# REVIEW HOW EVENTS WENT

- At next leadership meeting do a Retrospective of events
  - what went well?
  - what didn't go well?
  - ideas on how to make it better next time (or should we not do again?)
- Document the discussion so it can be looked at for the next annual planning and when next preparing for the event



**BREAK**

# FINANCES



## BUDGET

- Owned and managed by the Treasurer
- What is projected costs of mandatory expenses
- What is the proposed costs of optional expenses
- Determine amount needed to be raised by each scout

PACK OPERATING BUDGET					
UNIT DETAIL:		Date budget completed: Aug 3 2020			
1	Cubmaster:	Matthew Smith	Pack No. 571		
2	Assistant Cubmaster:		Council: Chief Seattle		
3	Committee chairperson:	Dennis Morgan / Darrin Gietzel	District: Alpine		
4	Treasurer:	Helen Hodges			
5	Fundraising chairperson:	Sai Yenamandra	Projected No. of Cub Scouts:	61	
			Projected No. of registered adults:	14	
Proposed Budget					
		Annual	No. of	Sales	Total
		Cost Per	Scouts/	Tax	Unit
		Person	Adults		Cost
<b>PROGRAM EXPENSES:</b>					
14	Registration fees - All Youth	\$ 68.00	61	\$	4,026.00
15	Registration fees - Youth New	\$ 25.00	7	\$	175.00
16	Registration fees - Adults	\$ 42.00	14	\$	588.00
17	Unit Recharter Fee	\$ 75.00	1	\$	75.00
18	Unit Liability Insurance fee	\$ 12.00	75	\$	900.00
19	Boys' Life Magazine	\$ 12.00	61	\$	732.00
21	Friends of Scouting	\$ 5,000.00	1	\$	5,000.00
<b>Welcome Packets</b>					
24	Pack Numbers	3 digit patch (red)	\$ 4.99	36	10% \$ 197.60
25	miscellaneous	envelops, parent guide printout, etc.	\$ 5.00	0	10% \$ -
<b>Class B Shirts</b>					
27		wicking, short sleeve	\$ 16.05	75	\$ 1,203.75
<b>Advancement</b>					
30	Lion Belt Loops	5 required @ 1.49 ea	\$ 7.45	0	10% \$ -
31	Tiger Belt Loops	7 required @ 1.49 ea	\$ 10.43	5	10% \$ 57.37
32	Wolf Belt Loops	7 required @ 1.49 ea	\$ 10.43	8	10% \$ 91.76
33	Bear Belt Loops	7 required @ 1.49 ea	\$ 10.43	15	10% \$ 172.10
34	Webelos 1 Pins	6 required @ 1.99 ea	\$ 11.94	20	10% \$ 262.88
35	Webelos 2 Pins	5 required @ 1.99 ea	\$ 9.45	13	10% \$ 135.14
36	rank badges	bobcat	\$ 2.29	13	10% \$ 32.75
37	rank badges	lion, tiger, wolf, bear, webelos, AOL	\$ 2.29	61	10% \$ 153.66
38	advancement cards	used for rank badges	\$ 0.19	61	10% \$ 12.75
39	AOL pin		\$ 1.49	13	10% \$ 21.31
40	AOL card		\$ 0.19	13	10% \$ 2.72
41	Whittling Chip card	bears + few extra	\$ 0.19	20	10% \$ 4.16
42	Whittling Chip patch	bears + few extra	\$ 1.79	20	10% \$ 39.38
43	Cyberchip card	tigers + few extra for new scouts	\$ 0.19	10	10% \$ 2.09
44	Cyberchip patch	tigers + few extra for new scouts	\$ 3.59	10	10% \$ 39.49
45	neckerchief slides		\$ 7.94	28	10% \$ 244.55
46	neckerchiefs (end of year BBQ)		\$ 9.99	28	10% \$ 307.69
47	extra adventure belt loops	2 per Scout	\$ 1.49	56	10% \$ 91.78
48	extra adventure pins (webelos)	2 per Scout	\$ 1.99	68	10% \$ 144.47
<b>Awards</b>					
51	Summertime Award pins		\$ 1.39	15	10% \$ 22.94
52	summer activity segments		\$ 0.49	100	10% \$ 53.90
53	Outdoors Activities Award patch	pocket flap	\$ 2.49	7	10% \$ 19.17
54	Outdoors Activities Award pin	pin is for repeat earners	\$ 1.19	5	10% \$ 6.55
55	Tiger Shoochie Award patch		\$ 2.49	1	10% \$ 2.49

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# **BUDGET - MANDATORY EXPENSES**

- Recharter
- Insurance
- Rank advancement patches, pins, cards
- Awards (shooting patches, summertime pins, etc.)
- Emergency fund



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# **BUDGET - OPTIONAL EXPENSES**

- Class B T-shirt
- camping expenses
- den / pack meeting expenses
- B&G Banquet decorations
- derby kits, track rental
- Helper thank you gifts
- patches for leaders
- segment patches
- camp patches



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# DETERMINING DUES

Multiple trains of thought on Dues

- enough to cover mandatory expenses
- enough to cover mandatory + optional
- enough to cover mandatory + some optional
- wait until after fundraising is complete and determine what's still needed to cover expenses



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# DETERMINING FUNDRAISING AMOUNT

- Determine per scout goal even though will not get even participation in fundraising
- Do you allow for / require a buyout for those who do not want to participate?

	beginning bank balance		
+	dues		
-	expenses		
	amount need to fundraise		



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# POPCORN - THE STANDARD

## Pros

- Council sets up and provides training

## Cons

- everyone is selling at the same time
- per item price is high (cheapest item is \$20)



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# OTHER FUNDRAISING OPTIONS

- Seattle Chocolates
- First Aid Kits
- Country Meats
- Holiday Wreaths
- more ideas at [donorbox.org](http://donorbox.org)





## A SCOUT IS THRIFTY

- Keep track of yearly expenses to refine next year's budget
- Borrow camping equipment from a Troop
- Schedule activities that cost little to no money
- Have optional events paid for by scout family vs. Pack





## **RECORD KEEPING**





# WHAT TO KEEP TRACK OF

- Decisions made
- Expenses & Dues
  - Who has paid their dues?
  - What did you actually spend vs. plan
- Who attended what events
  - Den meetings / Pack meetings / Outdoor events



# ADVANCEMENT

- Scoutbook website for leaders
- Scouting mobile app for parents and youth

**Make sure kids get their awards ASAP!!!**



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# HOW YOU DO THINGS (LEAVE A LEGACY)

Document everything!

- Annual Planning process
- Advancement ceremonies
- How to run the derbies
- How to update online properties (website, scoutbook, recharter, etc.)
- Contacts: Council, Troop leaders, Community leaders and organizations



## (SC)OUTINGS



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# CAMPING AND HIKING

- Planning is essential
- Provide as much equipment as possible
  - most don't have gear or don't want to spend the money
- Keep is simple and fun
  - Don't try to make it all about advancement



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# SAFETY

- At least one leader must be BALOO trained for camping and hiking
- Only Webelos can do an overnighter without the rest of the Pack
- Medical Forms for everyone, including parents
- Food allergies
- Mobility / Disability issues
- Parent participation required for Lion and Tigers



# UNIFORMS



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## WHY DO WE WEAR THE UNIFORM

- Identifies wearer as one that supports the values embodied in the Scout Oath and Scout Law
- Tool for recruitment
- Way to show off accomplishments
- Creates identity and unity at the den level
- Encourages a neat appearance



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# WHO SHOULD WEAR ONE

- all Youth
- Den Leaders
- Cubmaster
- Committee Chair
- Committee Members (optional)



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# CREATE A UNIFORM POLICY

- Other than shirt and neckerchief, is anything else required?
  - hat? bottoms? belt? socks?
- Do you allow youth to wear sport shorts/sweatpants?
- Do you require shirt to be tucked in?

It's better to have a youth present in street clothes than not attend.



# YOUTH UNIFORMS

Lions	Tiger	Wolf	Bear	Webeles
				
				
				



# ADULT UNIFORMS

- Khaki shirt
- Blue shoulder loops
- Neckerchief and slide



# NECKERCHIEFS AND SLIDES

- Neckerchiefs help identify level of wearer.
- BSA slides do just that, they slide off! Kids lose them when doing activities.
- Slides can be anything. Woggles are better option. Or have Scouts create their own!



## RESOURCES



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# TRAINING ON MY.Scouting.org

- Pack Committee Chair Training
- Pack Committee Member Training
- Conducting a Pack Committee Meeting
- Pack Finance
- Journey To Excellence



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## RESOURCES FOR YOU

- Roundtable (monthly meeting)
- District Executive
- Scoutbook forums
- Council website
- ScoutStuff.org website





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# RESOURCES TO RUN THE PACK

- Record Keeping: [scoutbook.com](http://scoutbook.com)
- Scout Store: [Scoutstuff.org](http://Scoutstuff.org)
- Online storage: OneDrive, Google Docs/Drive, Dropbox
- Surveys, Signups: Signup Genius, Google Forms
- Websites: ScouterMom, BoyScoutTrail



## QUESTIONS AND ANSWERS

*hopefully*





# ***DO YOUR BEST***

CUB SCOUT MOTTO

