

Cub Scout Committee



Prepared. For Life.®

BeAScout.org

I am a new
Cub Scout parent

I volunteered to be a new
Cub Scout den leader

Click the tabs to find out more about Scouting! ↗



Welcome!

Scouting is going to be one of the best and most positive experiences for you and your son. Enjoy the journey!



BOY SCOUTS OF AMERICA





Prepared. For Life.®

Section 1: Aims and Methods of Scouting



The Aims of Scouting

Character Development
Citizenship Training
Personal Fitness
Leadership Development



Prepared. For Life.®

The Methods of Scouting

Living the Ideals
Belonging to a Den
Using Advancement
Involving Family and Home
Participating in Activities
Serving Home and Neighborhood
Wearing the Uniform



Prepared. For Life.®

Mission Statement

The mission is to prepare young people to make ethical and moral choices over their lifetimes by instilling in them the values of the Scout Oath and Scout Law.



Prepared. For Life.®

Section 2: The Uniform

Identification
Achievement
Personal Commitment
Personal Equality



Prepared. For Life.®



Prepared. For Life.®

Adult Leader Uniform



If no Veteran Unit Bar is present, the unit numbers should touch the council patch.



Prepared. For Life.®

Scenes from a Hat



Prepared. For Life.®

Section 3:

What is a Pack?

How does it run?



Types of Packs

- Family Pack (Contains Boy and Girl Dens) A den for each grade & gender
- Single Gender Pack
- Smaller Pack (multiple ages in each den)
- Large Pack (Multiple dens for each rank (6-8 kids per rank))



Cub Scout Pack Committee Organizational Chart

The purposes of the pack committee are to ensure that:

- The pack has a quality program, under capable leadership.
- The pack achieves the purposes of the chartered organization and the Boy Scouts of America.

Chartered Organization

Chartered Organization Representative (COR)



- Represents the Pack to the Chartered organization and the BSA local council.
- Recruits the pack committee.
- Help committee recruit a Cubmaster and Den leaders.

Committee Chairman



- Schedule and conduct pack leader meetings.
- Conduct annual pack planning conference.
- Assign projects to committee members and guide their efforts.
- Provide support and encouragement to Pack leaders.

Cubmaster



- The key adult leader for the Pack.
- Obtain adult help and resources as needed through the Pack committee.
- Coordinates meetings with Den Leaders.
- Conducts Pack meetings.

Assistant Cubmaster



- Assist the Cubmaster in all his duties.

Advancement Chair



- Enter advancement reports to BSA local council and secure awards.
- Coordinates with Cubmaster to plan Pack meetings, Arrow of Light and Webelos graduation ceremonies.

Program Chair



- Provide program resources (equipment, consultants, etc.) for future Pack activities.
- Work with Cubmaster to complete and submit tour plans.
- Help promote day camp.

Secretary



- Keep minutes for committee meetings.
- Keep track of committee assignments.
- Keep parents informed about the Pack.
- Assist in maintaining membership records.
- Assist in communications and publicity.

Treasurer



- Help the Pack plan, budget, and account for Pack funds.
- Help Pack Treasurer to coordinate fund raising activities.
- Assist the Friends of Scouting campaign.

Pack Trainer



- Orient parents of new pack members.
- Deliver First Start, Basic, position specific training to new leaders.
- Encourage all leaders to participate in training.

Other Committee Members



- Duties as assigned by pack committee chairman.
- Possible positions could include Tour Plans, Membership, Fundraising, Friends of Scouting.

All Committee Members should:
Support efforts to recruit new Cub Scouts members.
Support Pack efforts to raise money.
Seek out and suggest opportunities, Pack activities and projects.

Encourage Pack members to wear uniform properly.
Occasionally be involved in Pack meetings and activities to get to know Cub Scouts.
Serve as consultants when needed.



Key 3:

Committee Chair
Cubmaster
Chartered Org
Rep

*These three are
advised by a Unit
Commissioner.



Prepared. For Life.®



The Committee Chair is appointed by the Chartered Organization to oversee the committee and support the den leaders in creating a quality program.

The Pack Committee should consists of at least three members (chair, secretary and treasurer). The committee allows the Cubmaster, den leaders, and their assistants to focus on working directly with the Cub Scouts.



Committee Chair Responsibilities

- Preside at Committee Meetings
- Ask the committee to assist with recommendations for Cubmaster, Assistant Cubmaster and Den Leaders
- Organize dens
- Assume Cubmaster position and assume active direction of the pack until a successor is recruited and registered
- Develop and maintain a strong pack-troop relationship.



Treasurer Responsibilities

- Ensures the pack finances are sound
- Maintain the bank account and arrange for all transactions be be signed by any two of the following: Cubmaster, Commnittee Chair, Secretary or Treasurer
- Approve budget
- Collect dues
- Keep up to date financial records
- Create reports



Advancement Chair Responsibilities

- Have a working knowledge of the advancement plan
- Help plan and conduct induction and advancement recognition ceremonies
- Promote advancement of den advancement charts
- Collect den advancement reports
- Promote the proper wearing of the uniform



Membership and Registration Chair

- Develop and carry out a plan for year-round membership growth
- Visit with new families
- Plan, coordinate, and lead the annual charter renewal process
- Recruit den chiefs



Additional Positions

- Secretary
- Friends of Scouting (FOS) Chair
- Outdoor Activities Chair
- Public Relations Chair



Pack Committee Meetings

Most Pack Committees will have an annual planning meeting and then meet at least once a month. When and where the meetings are held is up to the Pack Committee Chair and should be a time that best meets the needs of the members of the committee.



It all starts at committee meetings!

At the committee meeting, reports from the Cubmaster, Den Leaders, Treasurer and others help keep everyone informed.

Annual Planning Topics

- Fundraising
- Budget
- Open Positions/Volunteer Needs
- Den Leader Resources/Needs
- Training Needs



Annual Pack Activity Discussion

- Day Camp
- Resident Camp
- Webelos Overnight Camp
- Family Camp
- Pack Overnighter
- Derbies
- Blue and Gold
- Hikes
- Service Project



Basic Expense Planning

- Registration Fees
- Unit Liability Insurance
- Boy's Life
- Unit Accident Insurance
- Advancement and Recognition
- Activities
- Camp
- Program Materials
- Training Expenses
- Reserve Fund
- Scholarships



Section 4: Monthly Committee Meetings



Prepared. For Life.®



Cub Pack 584 Committee Meeting

September 10, 2018

AGENDA

- Call to Order
- Committee Chair Report
- Past, Present and Future
 - Evaluating the Past
 - Finalizing the Current Month
 - Planning Ahead
- Subcommittee Reports
- Old Business
- New Business
- Unit Leader Enhancement
- Round Robin
- Adjournment and Cracker Barrel

ATTENDANCE:

Position	Name	Email
Key Three		
Cubmaster		
Committee Chair		
Chartered Organization Rep.		
Subcommittee Chairs		
Awards		
New Member Coordinator		
Religious Emblems		
STEM/NOVA		
Treasurer		
Webmaster		
Den Leaders and Assistant Den Leaders		
Wolf DL (Den 1)		
Girls DL (Den 2)		
Webelos DL (Den 4)		
Lion DL (Den 5)		
AoL DL (Den 6)		
AoL ADL (Den 6)		
Bear DL (Den 7)		
Bear ADL (Den 7)		
AoL DL (Den 8)		
AoL ADL (Den 8)		
AoL (A)OL (Den 8)		
Tiger DL (Den 9)		
District Positions		
Unit Commissioner		
District Executive		

GUESTS:

[Redacted]

3-MONTH CALENDAR:

September 2018	October 2018	November 2018
10 Committee Meeting	5-7 Fall Overnighter	5 Committee Meeting
20 Pack Meeting	8 Committee Meeting	15 Pack Meeting
22 Borhell Community Service	13-14 Wood Badge Weekend #2	24 Wworth Pick-Up
28-30 Wood Badge Weekend #1	18 Pack Meeting	
29-30 Webelos Adventure Outpost	20 Program and Training Conference	
	21 JOTA/JOTI Event	

CALL TO ORDER

COMMITTEE CHAIR REPORT

- New year – new minutes format! Please let me know any feedback you might have. *(It's a gift!)*
- Youth Protection Training!
 - All BSA leaders and registered adults are required to take this new training before October 1st of this year. Please email me a copy of the PDF you receive when you complete the training. Kyle and I will store it securely and we'll set up a tracking system.

PDF MISSING	PDF MISSING
PDF MISSING	PDF MISSING
OK	OK
OK	OK
PDF MISSING	PDF MISSING
PDF MISSING	PDF MISSING
PDF MISSING	PDF MISSING
OK	OK
PDF MISSING	OK
PDF MISSING	PDF MISSING

- [Redacted] has agreed to be our **New Member Coordinator**. This is a specific role that BSA set up to welcome new people to our Pack. Congratulations and thanks for stepping up, Rob!
- Pack 584 wishes to welcome [Redacted] to our Pack! The three of them bring tons of Scouting experience with them, so please welcome them and thank them for their volunteer service!
- From our Awards Chair: In preparation for the September 20 Pack Meeting, please have all advancement entries complete in PackMaster by this **Wednesday, September 12 at 5 PM**.
- **Scoutbook** will be free for all, starting 1/1/2019.
 - Our Pack's existing experimental subscription will lapse, because all units using Scoutbook are now required to activate the sync before completing their next Scoutbook subscription renewal. Our Pack currently uses Packmaster instead.



- As part of her Wood Badge ticket, Christy has created **Pack 584 Learning Bins** encompassing activities for Knots, Flags, Campfire & Nature, Map & Compass, First Aid, Leave No Trace/Outdoor Code, and Scouting. If you have an idea for a useful bin, please let Christy know! They will then be stored on top of the Pack storage cabinet in Rm. 104. Thank you, Christy, for this awesome gift to our Pack!
- The **Boy Scout Adventure Outpost** is on Saturday, September 29th. The Outpost is open to Webelos and Arrow of Light scouts and their parents & leaders. [REDACTED] is requesting to visit our Webelos and Arrow of Light den meetings to make a presentation. All Webelos and Arrow of Light leaders: please let me know when you meet so I can arrange a time with Cyndy.
- Desperately Seeking Volunteers
 - We urgently need volunteers to fill the following positions when their owners graduate from Pack 584 around Feb/Mar. If you are interested, please contact John or Kyle.
 - Assistant Cubmaster
 - Chartered Organization Representative
 - Awards Chair
 - Secretary (we've never had one but always needed one)
 - Subcommittee Chairs (Outings Chair, Picnic Chair, PWD Chair etc.)
- Program and Training Conference – Saturday, October 20th
 - Don't forget to register for PTC. Pack 584 pays your registration; Register before 10/16 and you can save our Pack \$10. Information is at <http://seattlebsa.org/PTC>.
- A plea to keep our Calendar updated
 - Our **Pack Calendar** is located at <http://calendar.google.com> – Log in with your Pack 584 credentials and you can add items to the calendar. *(Please make sure they are added to the Pack Calendar and not your personal Calendar account!)* Please add any den or pack events you can think of (feel free to make Den Meetings recurring). It is important to keep everyone on the same page so we can plan more effectively. This calendar is also highlighted on our home page, so it is important to keep it fresh. Thank you.
- Please don't forget about **corporate matching** for donations or volunteerism. Council derives a substantial amount of revenue from corporate matching and gives us back Scout Bucks to pay for our program – so please check with your workplace.
- I continue to modernize our **Parent Manual**; if anyone wants to help and has some experience with Markdown and Git, please feel free to make a pull request at <https://github.com/johnflec/pack584docs> to help out.

PAST/PRESENT/FUTURE

Evaluating the Past

Name of Event	Start?	Stop?	Continue?
Family Camp			
Pack Picnic			
July 4 th Parade			
Cub Day Camp			
Resident Camp			
Pack Planning Meeting			
Cubmaster Hike			
AOL/Web Parent Mtg			
Park Play Date			
Community Serve Day			

Finalizing the Current Month

Name of Event	Notes	Action Items
Pack Meeting: 9/20		
Community Service: 9/22		
Wood Badge: 9/28-9/30		
Webelos Adventure Outpost: 9/29-9/30		
Fall Overnighter: 10/5-10/6		

Planning Ahead

Name of Event	Notes	Action Items
Program and Training Conference – 10/20		
IOTA/IOTI – 10/21		
Wreath Sales		



Meeting should include

Stop/Start/Continue

Calendar Planning

Unit Leadership Enhancements

Budgetary Discussion

Advancement Discussion

Round Robin

Social Time & Fellowship





Committee Meeting:

Start late

Come unprepared

Get upset with feedback

Forget that change is good

Have a meeting that lasts 3 hours

Spend 45 minutes discussing cupcakes



Scenes from a Hat



Prepared. For Life.®

Section 5: Involving Adults in Cub Scouting

Family Talent Survey

Recruit

Be Clear on Time Commitment and Expectations

Consider a Membership Chair

Create a warm and friendly atmosphere

Consider a new parent meeting



Prepared. For Life.®



INFORMATION

What it Takes to Make the Pack Go!

Pack 584 Volunteer Matrix						
Den Leader or Assistant Den Leader						
100 Pts	LION DL (8hrs/mo)	TIGER DL (8hrs/mo)	WOLF DL (8hrs/mo)	BEAR DL (8hrs/mo)	WEBELOS I DL (8hrs/mo)	ACL DL (8hrs/mo)
	LION ADL (8hrs/mo)	TIGER ADL (8hrs/mo)	WOLF ADL (8hrs/mo)	BEAR ADL (8hrs/mo)	WEBELOS I ADL (8hrs/mo)	ACL ADL (8hrs/mo)
Registered member, position specific training, DLs to Leadership mtgs						
Titled Committee Positions						
100 Pts	Pack Committee Chair (4hrs/mo)	Cubmaster (8hrs/mo)	Treasurer (4hrs/mo)	Advancement Chair (4hrs/mo)	Chartered Organization Representative (4hrs/mo)	
	Secretary (4hrs/mo)	Assistant Cubmaster (8hrs/mo)	Pack Trainer (4hrs/mo)			
Registered member, Basic Training PLUS position specific training, all leadership mtgs						
Committee Member At Large						
		Fundraising / FOS				





This certifies that

has satisfactorily completed National Youth Leadership Training

by the

prepared to further his learning and applications of leadership to members of his troop and for his own personal development

Date

BOY SCOUTS OF AMERICA



Tools

Pack _____ of _____ District
2020 Scouting's Journey to Excellence
"The BSA method for annual planning and continuous improvement"

Journey to Excellence

Item	Objective	Bronze Level	Silver Level	Gold Level	Bronze Points	Silver Points	Gold Points
Planning and Budget					Total Points: 200		
#1	Planning and Budget: Have a program plan and budget that is regularly reviewed by the pack committee, following BSA policies relating to fundraising.	Have an annual program plan and budget adopted by the pack committee.	Achieve Bronze, plus pack conducts a planning meeting involving den leaders for the following program year.	Achieve Silver, plus pack committee meets at least six times during the year to review program plans and finances.	30	100	200
Membership					Total Points: 500		
#2	Building Cub Scouting: Recruit new youth into the pack in order to grow membership.	Conduct a formal recruitment program by October 31 and register new members in the pack.	Achieve Bronze, and either increase youth members by 5% or have at least 40 members.	Achieve Silver, and either increase youth members by 10% or have at least 60 members.	30	100	200
#3	Retention: Retain a significant percentage of youth members.	Re-register 60% of eligible members.	Re-register 65% of eligible members.	Re-register 70% of eligible members.	30	100	200
#4	Webelos-to-Scout transition: Have an effective plan to graduate Webelos Scouts into troops(s).	With a troop, hold two joint activities or 75% of second year Webelos have completed "The Scouting Adventure."	80% of eligible Webelos register with a troop.	80% of eligible Webelos register with a troop.	25	50	100
Program					Total Points: 900		
#5	Advancement: Achieve a high percentage of Cub Scouts earning rank advancements.	90% of Cub Scouts advance one rank during the year.	90% of Cub Scouts advance one rank during the year.	70% of Cub Scouts advance one rank during the year.	100	200	300
#6	Outdoor activities: Conduct outdoor activities and field trips.	Each den has the opportunity to participate in three outdoor activities or field trips during the year.	Each den has the opportunity to participate in four outdoor activities or field trips during the year.	Each den has the opportunity to participate in five outdoor activities or field trips during the year.	30	100	200

NATIONAL DEN AWARD

National Den Award

Cub Scouting happens in the den. The National Den Award creates an incentive for a year-round, fun, quality program in the den. The National Den Award may be earned only once in any 12-month period (charter year or calendar year, as determined by the pack committee).

Requirements

- A. Have at least 50 percent of the den's Tigers, Wolves, Bears, or Webelos Scouts attend two den meetings and one pack meeting or activity each month of the year.
- B. Complete six of the following during the year:
 - 1. Use the denner system within the den.
 - 2. In a Tiger den, use shared leadership and rotate the boy/adult host team.
 - 3. Have 50 percent of the den go on three field trips per year. A field trip may be used in place of a den meeting.
 - 4. As a den, attend a Cub Scout day camp, Cub Scout or Webelos Scout resident camp, or council family camp.



Section 6: The Den

- Can Meet at a schedule that works for the families involved
- Can complete rank on their own schedule but before the beginning of the next program year

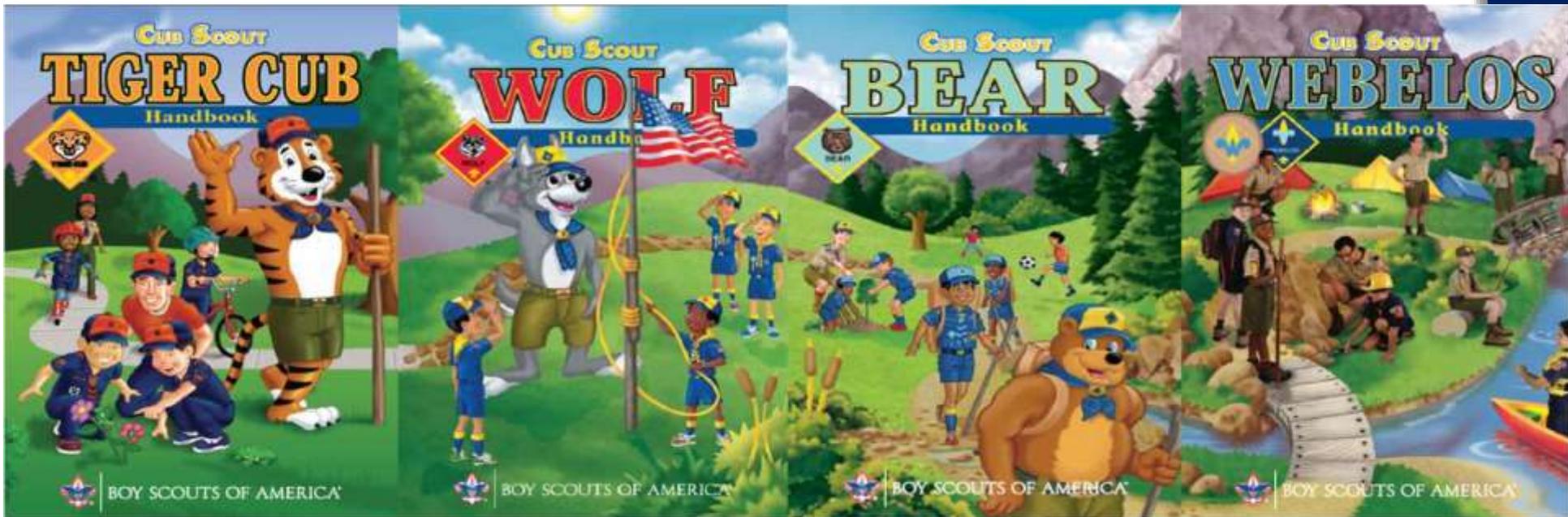


Be Flexible

Think fun with a purpose

Be safe

Always use two deep leadership



Prepared. For Life.®

Scenes from a Hat



Section 7: Communication is Key

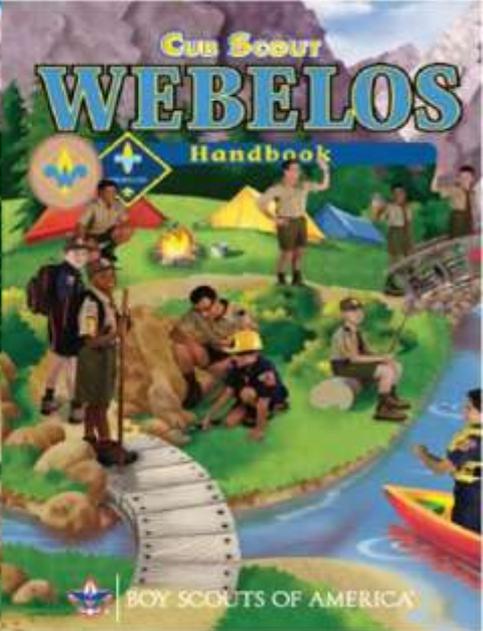
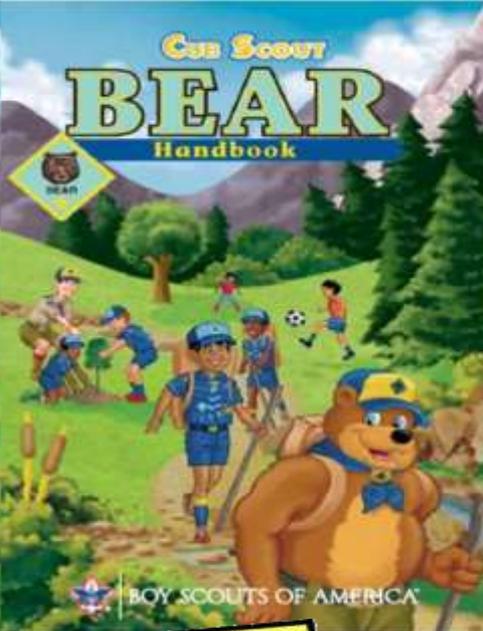
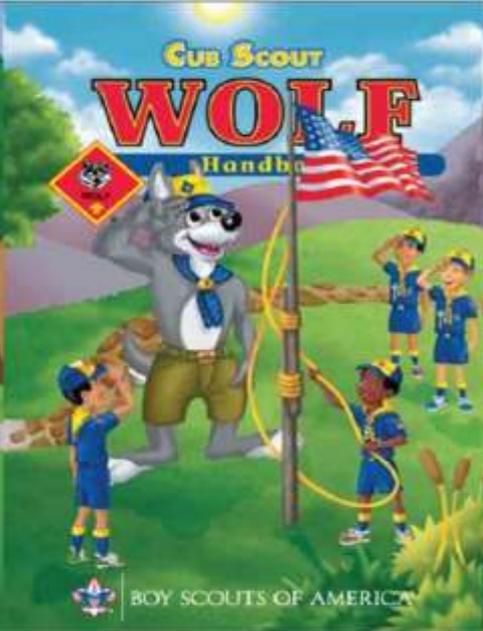
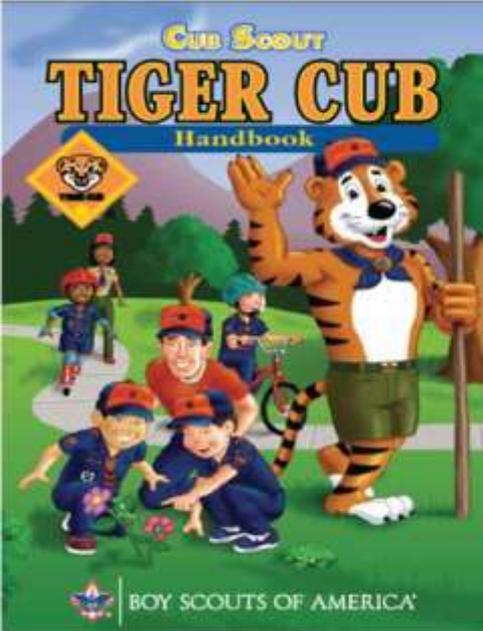
- Figure out how your families want to communicate
- Consider multiple platforms
- Agree on who sends which messages



Communication

- Who communicates the information?
- How do you communicate it?
- What platforms are most effective?





**Before the
First
Outdoor
Activity**

GUY GEAR UPDATE: SLEEPING BAGS • INSIDE A BUILD

Boys' Life

FOR ALL BOYS



SNOW PATROL

This guy and his buds survived in the frozen wilderness. Could you?

Page 12

TRUE STORIES OF
SCOUTS IN ACTION

PAGE 34



Scouting

LEAD • INSPIRE • EXPLORE

MARCH-APRIL 2012

SPECIAL
OUTDOORS
ISSUE

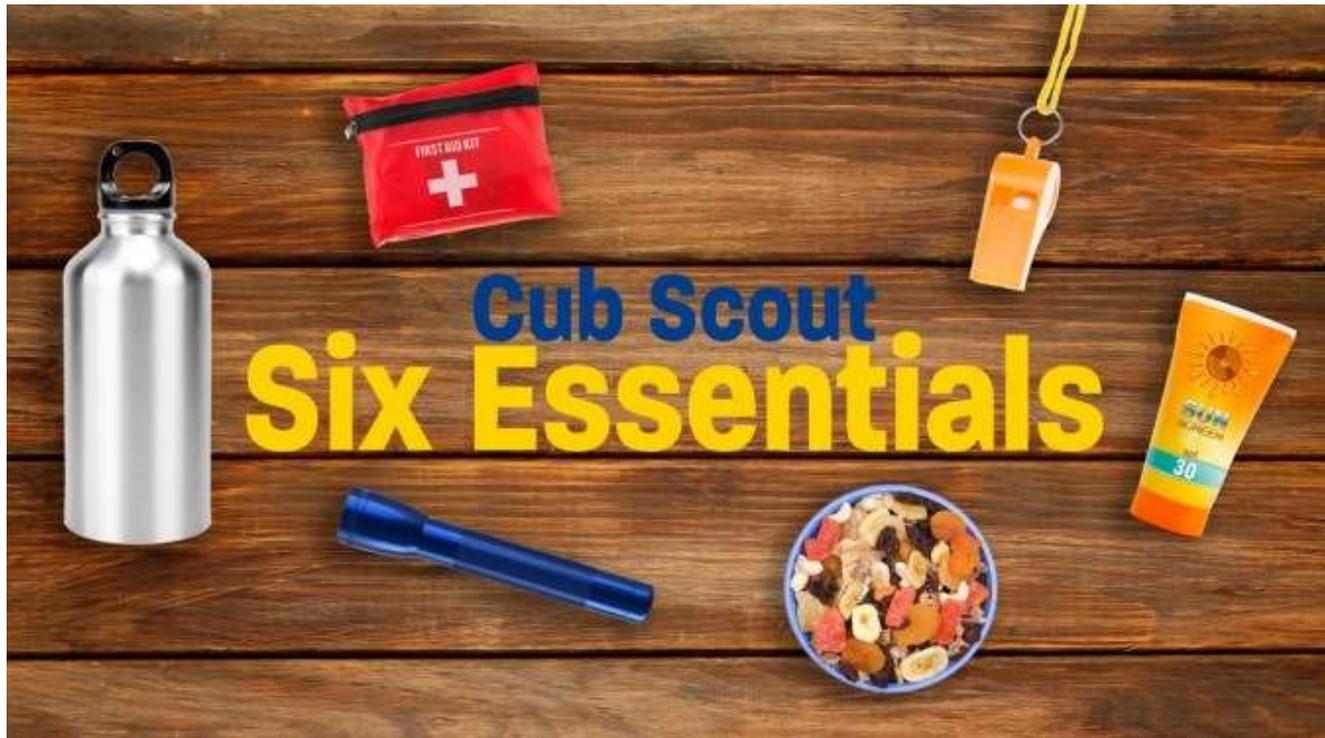


HIKE LIKE ME Andrew Skurka
Shares Advice On
Going the Distance

- ▶ Embrace Leave No Trace
- ▶ When Not to Help a Friend
- ▶ A Cook's Tour of Camp Stoves
- ▶ How to Teach the Scout Law

SCOUTINGMAGAZINE.ORG

Cub Scout Six Essentials



Prepared. For Life.®

Know Before You Go (Camping)

- Planning is essential to success
- Make sure one registered leader (BALOO trained) attends
- Make plans for meals and snacks (advancement requirements)
- Consider allergies, food safety, supplies and gear
- Discuss necessary camping supplies (advancement)
- Medical forms!



Scenes from a Hat



Prepared. For Life.®



This certifies that
has satisfactorily completed
National Youth Leadership Training

Training



BOY SCOUTS OF AMERICA

Continue the Journey

Additional training opportunities:

- PTC
- Scouting University Rountable
- Wood Badge

Training Knots (Den Leader, Cubmaster's Key, Scouter's Training)

**Scouter's Training Award for Cub Scouting
Progress Record**



Candidate's Personal Information

Name: _____
Address: _____
City State Zip
Email: _____
Pack No. _____ District: _____
Council Name: _____

Tenure

Complete at least two years of tenure as a registered adult leader in a Cub Scout pack.

From _____ to _____
From _____ to _____

Training

Complete basic training for any Cub Scout leader position. Attend a pow wow or university of Scouting (or equivalent), or attend at least four roundtables (or equivalent) during each year of the tenure used for this award.

Approved by: _____
Pack Committee Chair Date

Performance

Do the following during the tenure used for this award:

Participate in an annual pack planning meeting in each year. Give primary leadership in meeting at least one pack Journey to Excellence objective in each year.
 Serve as an adult leader in a pack that achieves at least the Bronze level of Journey to Excellence in each year. The Quality Unit Award is acceptable if the tenure used is prior to 2011. Participate in at least one additional supplemental or advanced training event at the council, area, region, or national level during the two years.

Approved by: _____
Pack Committee Chair Date

Training Committee Action





Questions?