



## KITSAP DISTRICT



# LIFE-TO-EAGLE CHECKLIST

- PLAN AHEAD** - Eagle Scout Rank Requirements 1 thru 6 must all be completed **BEFORE** your 18<sup>th</sup> birthday.
- Ask your Unit Advancement Coordinator to check your OFFICIAL (Council) advancement record for complete/correct **RANK and MERIT BADGE** dates
- Prepare your requests for recommendations per Eagle Rank Requirement #2 and send them to the people you have selected. Use the standard Council form.
- Prepare an Eagle Scout Service Project Proposal using the most current Eagle Scout Service Project Workbook. Have it reviewed and approved by the beneficiary and your unit leaders (3 signatures)
- Contact Sherry Bougan for where to submit your Eagle application package. Phone (360) 698-7604 or Email [sherry.bougan@gmail.com](mailto:sherry.bougan@gmail.com). Submit the package with the Proposal and Contact Information sections filled in. Obtain District approval before starting work.
- After District approval, prepare the Project Plan section of the workbook. Complete this before starting work.
- Submit a Fundraising Application (if needed) to the Scout Shop for District approval – before doing any fundraising
- Execute your Project Plan and complete the Eagle Scout Service Project
- Complete the Project Report Section of the Workbook and obtain the final completion signatures
- Prepare an Eagle Scout Rank Application with required dates and signatures and names of your requested recommendations. Once complete, submit it to the Scout Shop with the Completed Workbook and the required statement of your ambitions, Life purpose, and positions held in other organizations. Read the Eagle Rank Application carefully and ensure you submit it with all the required information.
- Participate in an Eagle Board of Review. You will be contacted by the District to schedule this.



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